

Spokane Falls Community College A.S. Constitution

Approved by Assoc. Students, May 5, 2009

This A.S. Constitution shall be in effect November 19, 2009

PREAMBLE

The Associated Students of Spokane Falls Community College, to ensure that we are suitably represented and exercise our right of free inquiry and free speech in a responsible manner; to participate in decisions concerning our education at Spokane Falls Community College; to better college-community relations; and to provide varied opportunities for the continuing personal, social, educational, recreational, and cultural development of the students, do hereby establish this Constitution.

ARTICLE I**NAME**

The name of this organization shall be the Spokane Falls Community College Associated Students, hereinafter referred to as the SFCCAS.

ARTICLE II**AUTHORITIES AND POWERS****Section 1. Charter**

The SFCCAS is established under the terms of a charter granted by the Washington State Community College District 17, and the acts and functions of the SFCCAS shall be subject to such conditions and limitations as may be prescribed by the charter through its Board of Trustees.

Section 2. Approval

All of the acts and functions of the SFCCAS and its subsidiary agents or agencies shall be subject to the approval of the Washington State Community College District 17 Board of Trustees. Disapproval of an act or function of the SFCCAS shall require a two-thirds (2/3) majority vote of the College Administrators; this action may be appealed by the SFCCAS to the College President, the Chancellor, and finally to the Board of Trustees.

Section 3. Powers

All powers granted herein shall be vested in the SFCCAS Senate, a single legislative body.

Section 4. Student Body Authority

Any decision made by a SFCCAS governing body may be overturned by a petition signed by ten percent (10%) of registered SFCC students. In addition, any initiative, referendum, or recall may be enacted by a petition signed by 25% of registered SFCC students.

ARTICLE III**MEMBERSHIP**

All students of Spokane Falls Community College, upon paying quarterly tuition and fees and/or holding a current SFCC Identification Card, shall be members of this organization and subject to the Rules of Conduct and Procedures of Enforcement, Washington State District 17.

ARTICLE IV
FEES

Section 1. Services and Activities (S&A) Fees

SFCCAS membership fees are paid quarterly, in the form of Services and Activities Fees as specified by state law. This includes Running Start and International Students.

Section 2. Student Government Work Grants

The SFCCAS shall make S&A work grants available to elected and appointed SFCCAS officers as specified in the Washington State District 17 Governance Model for Services and Activities Fees and in the SFCCAS S&A Budget Book.

ARTICLE V
SFCCAS SENATE OFFICERS AND ELECTIONS

Section 1. Oath of Office

Prior to taking office, every member of the SFCCAS Senate will publicly pledge and affirm the following oath of ethical leadership and conduct:

“In consideration for the privilege of being a participating member of the SFCCAS Senate, I promise to execute my duties to the best of my ability and maintain the highest standard of ethical conduct.”

Section 2. Requirements of SFCCAS Officers

A. Members of the SFCCAS and candidates for office must maintain:

1. 10 or more credits per quarter;
2. A cumulative college-level GPA of 2.5 or better; and
3. A quarterly college-level GPA of 2.5 or better.

B. Academic Probation

Any Senate member not meeting the above requirements may appeal to the SFCCAS Senate for probation, which may be granted one time per academic year.

1. In order to be granted probationary status, the SFCCAS officer must submit a written request to the SFCCAS President prior to the start of the following quarter. The SFCCAS President shall consult with the Director of Student Funded Programs and bring a recommendation to the SFCCAS Senate.

2. The SFCCAS Senate must pass a motion, by secret ballot, with a two-thirds (2/3) majority approving the request, excluding the member requesting probationary status.
3. General Criteria for accepting a request for current quarter probation for violating officer requirements during the previous quarter is as follows:
 - i. Any member whose quarterly GPA falls below 2.5, but whose cumulative GPA remains at or above 2.5.
 - ii. Any member who receives an incomplete, or "Z" grade, in a class, causing their credit load for that quarter to fall below 10.
 - iii. Any member whose cumulative GPA falls below 2.5 due to medical or family emergencies. Documentation is required.
4. Officers whose situations do not fall within the general criteria shown above:
 - i. Officers may bring their petition before the SFCCAS President and the Director of Student Funded Programs, where a recommendation to the SFCCAS Senate will be made based on the merits of the request.
 - ii. The SFCCAS Senate will then vote on the recommendation of the SFCCAS President and the Director of Student Funded Programs.
 - iii. All conditions and monitoring of probationary status will be established and performed by the SFCCAS President and the Director of Student Funded Programs on a case-by-case basis.

Section 3. SFCCAS Elected Senate Officers with Voting Rights

- A. SFCCAS President (voting only in case of a tie)
- B. SFCCAS Academic Vice President
- C. SFCCAS Activities Vice President

Section 4. SFCCAS Appointed Senate Officers with Voting Rights

The SFCCAS Executive Council shall appoint officers with voting rights from a list of qualified students and submit their selections to the SFCCAS Senate for confirmation. There will be fourteen (14) voting SFCCAS Senate members; in addition, the SFCCAS President may vote only to break a tie. The Senate will vote to confirm remaining appointees, not previously selected.

- A. Secretary
- B. Treasurer
- C. Legislative Liaison
- D. Director of Marketing
- E. Senators: Four (4) representing campus districts.
 - 1. Senator of Library, Business, and Communications
(Buildings 2, 5, and 24)
 - 2. Senator of Art, Photography, Music, and Professional/Technical Arts
(Buildings 6, 11, 15, and 19)
 - 3. Senator of Athletics, Human Services/ELC, and Professional/Technical Arts
(Buildings 7, 13, 16, and 19)
 - 4. Senator of Social Sciences, Physical Sciences, and Mathematics
(Buildings 8, 18, and 24)
- F. AS Club Representative (elected by the Activities Board)
- G. IRP Club Representative (elected by the Activities Board)
- H. Faculty Representative (elected by their respective peers)
- I. Administrative Representative (elected by their respective peers)

Section 5. Ex-Officio Members (non-voting)

- A. Director of Student Funded Programs (Senate Advisor)

Section 6. Duties and Powers**A. SFCCAS President**

1. Shall be the Chairperson of the Senate and Executive Council.
2. Shall have no vote in the Senate or the Executive Council, except in the case of a tie.
3. Shall sign all documents approved by the Senate.
4. Shall have veto power over all actions of the Senate and Activities Board, provided that notice of such veto is distributed to Senate Officers no later than five (5) academic days following the enactment. If the President takes no action within five (5) academic days, the action shall be considered approved.
5. The Senate may override a Presidential veto by a two-thirds (2/3) majority vote.
6. Shall attend Board of Trustees meetings and be responsible for representing the SFCCAS on this Board.
 - i. Shall be responsible for reporting the business of the Board of Trustees to the SFCCAS.
 - ii. Shall be responsible for reporting the business of the SFCCAS to the Board of Trustees.
7. Shall have spending authority as described under Article XI, Section 2.
8. Shall review and approve SFCCAS officer's work-accomplished reports.

B. SFCCAS Academic Vice-President

1. Shall be a voting member of the Senate.
2. Shall be a voting member of the Executive Council.
3. Shall assume all duties of the President in their absence.
4. Shall succeed the President if they become unable to perform their duties.
5. Shall appoint student members to college and district committees as required. Shall be chair of the Election Committee, unless running for office, as outlined in Article X, Section 3, Part B.
6. Shall supervise the work of the Senators and meet weekly to coordinate their activities and resources.
7. Shall review Senator work-accomplished reports.

C. SFCCAS Activities Vice-President

1. Shall be a voting member of the Senate.
2. Shall be a voting member of the Executive Council.
3. Shall be the chairperson of the Activities Board, and will vote only to break ties.
4. Shall have the power to recommend activities and programs from the Activities Board to the Senate.
5. Shall supervise the work of SFCCAS Activities Board Programmers.
6. Shall act as the primary liaison between the Senate and the Activities Board.
7. Shall review SFCCAS Activities Programmers' work-accomplished reports.

D. SFCCAS Secretary

1. Shall be a voting member of the Senate and Activities Board.
2. Shall be a voting member of the Executive Council.
3. Shall be responsible for keeping, maintaining, and publishing minutes, preparing agendas, and compiling reports.
 - i. Every motion and voted action item in both the SFCCAS Senate and Activities Board is to be recorded in detail on the minutes for that meeting by the SFCCAS Secretary.
4. Qualifications for Secretary will include a demonstration of proficiency in computer applications, and office management skills.

E. SFCCAS Treasurer

1. Shall be a voting member of the Senate and Activities Board.
2. Shall be a voting member of the Executive Council.
3. Shall assist Student Funded Programs staff and club treasurers in the accounting of SFCCAS S&A funds.
4. Will initiate Support Budget fund transfers.
5. Shall sign all SFCCAS Support Budget purchase requests and present these to the President for co-signature.
6. Shall receive and file financial reports of all activities receiving SFCCAS S&A funds.
7. Shall weekly submit a brief financial report to the Senate.
8. Shall be a member of the Joint Service and Activity Fee Budget Committee (JSAFBC).
9. Qualifications for Treasurer will include proficiency in computer applications and accounting.

F. Associated Student (AS) Club Representative and Instructional Related Programs (IRP) Club Representative.

1. Shall be voting members of the Senate and Activities Board.
2. Shall be elected by the members of the Activities Board from a pool of qualified applicants no later than the fourth (4th) academic week of the Fall Quarter.
3. Shall support club representation by performing the following:
 - i. Checking club attendance at SFCCAS Activities Board meetings
 - ii. Retrieving minutes and reports for clubs absent from SFCCAS Activities Board meetings
 - iii. Establishing and facilitating good communication between clubs and the SFCCAS Activities Board
 - iv. Ensuring that clubs are taking part in special events throughout the year, particularly “Club Days” and “Theme Weeks.”
4. Shall be a member of the Joint Service and Activity Fee Budget Committee (JSAFBC).

G. Legislative Liaison

1. Shall be a voting member of the Senate and Executive Council.
2. Shall be the Senate representative and contact for questions regarding legislative issues, concerns, and business relating to community college students.
3. Shall represent the Senate on college, district, city, state, and national legislative committees, task forces, and other organized groups involved with the legislative process.
4. Will serve on the District Financial and Legislative Advisory Committee.
5. Shall be versed in parliamentary procedure and assist the SFCCAS Officers as needed.

H. SFCCAS Director of Marketing

1. Shall be a voting member of the Senate.
2. Shall be a voting member of the Executive Council.
3. Shall be responsible for publicizing and advertising all events and activities of the Senate and Activities Board.
4. Shall be the primary contact for all media interaction.

I. Senators

1. Shall be voting members of the Senate.
2. Shall be the direct student representatives to the Senate for their respective districts.
3. Shall be responsible for reporting information from their constituencies back to the Senate.
4. Shall be the liaisons between their respective Deans and Department Chairs and the Senate.
5. Shall be responsible for seeking student representation on campus committees as deemed appropriate.

J. Faculty Representative

1. Shall be a voting member of the Senate.
2. One (1) faculty member shall be appointed by his/her peers.
3. Shall represent the SFCC faculty during Senate meetings.
 - i. Shall be responsible for reporting information to and from his/her peers on behalf of the Senate.

K. Administration Representative

1. Shall be a voting member of the Senate.
2. One (1) administrator shall be appointed by his/her peers.
3. Shall represent the SFCC Administrative Staff during Senate meetings.
 - i. Shall be responsible for reporting information to and from his/her peers on behalf of the Senate.

L. Director of Student Funded Programs (Senate Advisor)

1. Shall be an ex-officio, non-voting member of the Senate.
2. Shall advise the Senate on financial, procedural, and legal matters.
3. Upon vacancy, the advisor will be appointed by the Vice President of Student Services with the assistance of the SFCCAS Senate.

Section 7. Elections

- A. The Election committee shall announce election rules, dates, and regulations at least three (3) weeks prior to the election of student-elected officers. The Election Committee is required to publish an Election Packet as described in Article X, Section 3, Part C.
- B. Election shall be by simple majority of legal votes cast. An elected officer must receive fifty percent (50%) plus one (1) vote of all legal ballots cast for that position to be legally elected.
- C. Election of the SFCCAS officers shall take place no later than the sixth (6th) academic week of Spring Quarter. If a runoff election is required for any position, the runoff election shall take place no later than the seventh (7th) week of Spring Quarter between the two (2) candidates receiving the highest number of votes for that position.
- D. Elected SFCCAS officers shall take the oath of office during the last Senate meeting of Spring Quarter with the understanding that his/her term of office does not begin until Spring Quarter has ended.
- E. Before a student shall be considered a candidate, a petition in the proper form signed by a minimum of fifty (50) members of the SFCCAS must be presented to the Election Committee, via the office of Student Funded Programs.

- F. Any member of the SFCCAS not on the election ballot may be a write-in candidate for any one (1) office, provided election requirements are met forty-eight (48) hours prior to the election.
- G. A candidate for office must be enrolled in ten (10) credits or more at Spokane Falls Community College for at least one full quarter immediately prior to and during the quarter of candidacy and during the term of office. Candidates must be continuously enrolled and satisfactorily complete ten (10) credits or more with a minimum quarterly GPA of 2.5 and maintain an overall Spokane Falls Community College cumulative grade point average of 2.5, immediately prior to and during the quarter of candidacy.

ARTICLE VI **MEETINGS**

Section 1. Legal Sessions

The Senate shall meet a minimum of one (1) time every academic week of the Fall, Winter, and Spring quarters, with the option to exclude the first week of each quarter, finals week, and any weeks with three or fewer days unless holding a meeting during these times is deemed appropriate.

- A. All legal sessions of the SFCCAS Senate as described herein are to be open to the entire SFCCAS membership, who shall be free to address the Senate during the appropriate portion of the session.
- B. Sessions of the SFCCAS Senate are to be conducted according to parliamentary procedure.

Section 2. Special and Summer Sessions

- A. Special Sessions
The SFCCAS President, Academic Vice-President, or Activities Vice-President may call a special session of the Senate. Written and verbal notice must be given two (2) days prior to the scheduled special session.
- B. Summer Sessions
A minimum of two (2) meetings during the Summer quarter are required. The SFCCAS Senate, prior to the end of the Spring quarter, will determine dates, times, and locations for summer sessions.

Section 3. Actions

- A. All actions of the SFCCAS Senate require a simple majority (50% plus one vote) of occupied positions to pass, unless noted elsewhere in this document.
- B. Every motion and voted action item in both the SFCCAS Senate and Activities Board is to be recorded in detail on the minutes for that meeting by the SFCCAS Secretary.

Section 4. Attendance

- A. All voting members of either the SFCCAS Senate or the SFCCAS Activities Board are required to attend each regularly scheduled meeting of their board.
- B. A Senate member who cannot attend a meeting must give the SFCCAS President timely notice (48 hours) and state the reasons for his/her absence.
 - 1. Timely notice notwithstanding, compelling or urgent circumstances must exist to excuse an absence.
- C. Unexcused absences are defined as:
 - 1. Failure to attend a regularly scheduled Senate Meeting without giving the SFCCAS President timely notice.
 - 2. Lack of good cause for such an absence, as defined by the SFCCAS President.
 - 3. Arriving at a regularly scheduled Senate Meeting after the commencement of New Business, or departing prior to conclusion of Old Business without giving the SFCCAS President timely notice.
- D. Senate Members are permitted only two (2) unexcused absences each academic quarter.
 - 1. After the first and second unexcused absence, that SFCCAS Officer will receive, respectively, verbal and written notice of non-attendance. Upon accumulating three unexcused absences in a single quarter, that SFCCAS Officer will be:
 - i. Declared a non-participant in the SFCCAS Senate.
 - ii. Considered to have voluntarily resigned from office.

ARTICLE VII
SENATE

Section 1. Definition

The SFCCAS Senate shall be the official governing body of the SFCCAS and shall be the focal point of the decision-making process of the SFCCAS population.

Section 2. Authorities and Powers

- A. The Senate shall have the authority:
1. To formulate the rules and government for the SFCCAS and regulation of student welfare within the provisions of this Constitution.
 2. To approve the SFCCAS Services and Activities budget recommended by the Joint S&A Fee Budget Committee and all SFCCAS S&A expenditures.
 3. To approve the sanction of new clubs, oversee existing clubs, and review the sanction of any club when that club fails to maintain the qualifications of recognition.
- B. The Senate shall have powers as necessary and proper under this Constitution to perform its functions and duties.

Section 3. Officer Appointments

- A. A committee, chosen by the current SFCCAS President and/or the newly-elected SFCCAS President in conjunction with the Senate Advisor, will select the members of the Executive Council, the programming positions and senate staff for the forthcoming year from a pool of eligible applicants. Their recommendations shall be presented to the SFCCAS Senate for confirmation as candidates are selected by said committee.
- B. All applications for unoccupied positions will be brought to the Student Funded Programs office to verify the applicant's academic eligibility. Upon verification, an interview with the above mentioned committee will be scheduled.
- C. The ratification of a SFCCAS Senate appointee must be placed on the agenda of the following SFCCAS Senate meeting as an action item and will require a two-thirds (2/3) majority vote for confirmation.

Section 4. Minutes

- A. The Senate shall keep minutes of its legal sessions on file and shall publicize the records within four (4) academic days.
- B. All transactions shall be recorded in detail on the Minutes, to include motions, seconds, and vote distribution, and the names of those making motions, seconding motions, and voting.

Section 5. Senate Executive Council

- A. The Executive Council shall be comprised of the SFCCAS President, Academic Vice-President, Activities Vice-President, Secretary, Treasurer, Legislative Liaison, and Director of Marketing. All students are encouraged to attend.
- B. The Executive Council is empowered by the Senate to conduct specific business, as appropriate.
- C. The Executive Council will meet weekly prior to the regularly scheduled Senate meetings to establish an agenda and prepare for the forthcoming Senate meeting.
- D. The Executive Council shall meet a minimum of one (1) time every academic week of the Fall, Winter, and Spring quarters, with the option to exclude the first week of each quarter, finals week, and any weeks with three or fewer days unless holding a meeting during these times is deemed appropriate.

ARTICLE VIII
ACTIVITIES BOARD

Section 1. Composition and Purpose

- A. The Activities Board shall be a planning and recommending body of the SFCCAS Senate.
- B. The Activities Board shall be comprised of a representative from each club sanctioned by the SFCCAS, and the SFCCAS Activities Officers:
 - 1. SFCCAS Activities Vice-President (chair)
 - 2. SFCCAS Secretary
 - 3. SFCCAS Director of Marketing
 - 4. SFCCAS Associated Student Club Representative
 - 5. SFCCAS Instruction-Related Program Club Representative
 - 6. Concert/Comedy Programmer

7. Lecture Programmer
 8. Outdoor/Outreach Programmer
 9. Special Events Programmer
- C. Representatives shall recommend student activities and programs to the SFCCAS Activities Board.

Section 2. Meetings

- A. The Activities Vice-President, or the Vice-President's designee, shall be chair of the Activities Board and its meetings.
- B. The Activities Board shall meet a minimum of one (1) time every academic week of the Fall, Winter, and Spring quarters, with the option to exclude the first week of each quarter, finals week, and any weeks with three or fewer days unless holding a meeting during these times is deemed appropriate.
- C. The SFCCAS Secretary shall prepare agendas and minutes for all meetings.

Section 3. Voting Rights

One representative from each club or organization, each Programmer, SFCCAS Secretary, SFCCAS Director of Marketing, and the IRP and AS Club representatives will each have one vote on the SFCCAS Activities Board. The SFCCAS Activities Vice-President will vote only in case of a tie.

ARTICLE IX

CLUBS, ORGANIZATIONS, AND CHARTERS

Section 1. Requirements for Recognition and Reinstatement

- A. Recognized clubs must seat one (1) representative on the Activities Board.
- B. Before recognition or reinstatement, clubs must submit the following documents to the SFCCAS Senate, via the SFCCAS Activities Board:
 1. A Constitution and a Statement of Purpose and Goals.
 2. The name of a Faculty Advisor who is assisting in club charter.
 - i. The faculty advisor will ultimately be decided through protocol determined by the Faculty Union and the Vice President of Student Services with the assistance of the Senate Advisor.
 - ii. The faculty advisor must meet with both the Activities Vice-President and the Senate Advisor after appointment.

3. A tentative outline of activities.
 4. A tentative budget.
- C. In order to be recognized or reinstated after submitting the aforementioned documentation, a proposed club must receive a simple majority vote (50% + one vote) by the Activities Board and SFCCAS Senate.

Section 2. Club Sanctions and Revocation of Charter

Before the charter of any club may be revoked for not fulfilling its goals or stated purpose, the SFCCAS Senate must:

- A. Notify offending club of charges against the club and set an open hearing of the club five (5) academic days after notification.
 1. Two-thirds (2/3) of voting SFCCAS Senate Officers will constitute a legal hearing.
 2. The SFCCAS Activities Vice-President will facilitate this open hearing with the SFCCAS President and Director of Student Funded Programs.
- B. Formal action, if taken, will be approved by secret ballot. A two-thirds (2/3) vote of attending SFCCAS Senate Officers is necessary for specific sanctions.
- C. The club's budget will be frozen effective the date of notification of charges.
 1. Purchase requisitions dated prior to notification of charges will be honored.
- D. If a club charter is revoked, after one (1) complete quarter, not including the quarter of charter revocation, the club may petition for reinstatement according to the procedures outlined in Article IX, Section 1.

Section 3. Attendance Requirements and Waivers

- A. Representatives from all clubs sanctioned by the SFCCAS Senate must attend each regularly scheduled meeting of the SFCCAS Activities Board.
 1. If a club is unable to attend a particular Activities Board meeting, they must notify the SFCCAS Activities Vice-President at least forty-eight (48) hours prior to the Activities Board meeting.
 2. After two (2) unexcused absences, the offending club's advisor will be notified of their representative's absences.

3. Upon three (3) unexcused absences, the SFCCAS Senate will place sanctions upon the offending club, and the procedures as described in Article IX, Section 2, will be followed.
- B. Clubs that are unable to attend the SFCCAS Activities Board meetings may appeal to the SFCCAS Activities Board for exemption from required attendance for a single quarter.
1. Clubs wishing to appeal must submit written justification to the SFCCAS Activities Vice-President.
 2. The SFCCAS Activities Vice-President will review all appeals for exemption on a case-by-case basis and grant exemption as appropriate.
 3. Clubs may appeal for exemption indefinitely; however, each quarter a new appeal must be filed with the SFCCAS Vice-President and is subject to approval as outlined in Article IX, Section 3, Part B, 1 & 2.
 4. If exemption is granted, the club is required to submit a club report to the SFCCAS Secretary no later than the day before each regularly scheduled SFCCAS Activities Board meeting, at the time specified by the SFCCAS Secretary.

ARTICLE X **COMMITTEES**

Section 1. Formation

The SFCCAS President and SFCCAS Senate have the power to establish committees to facilitate the proper function of the SFCCAS Senate.

Section 2. Record of Function

At the end of the academic year, a list of committees in operation that year must be compiled, with a description of their function, business handled, membership, contacts, and responsibilities, and archived with the SFCCAS Senate and SFCCAS Activities Board minutes for that year.

Section 3. Election Committee

A. Purpose

To conduct yearly SFCCAS Elections and serve as the final arbiter concerning all campaign rules, regulations, issues, and disputes.

B. Composition

1. The Election Committee shall be composed of five (5) members, chaired by the SFCCAS Academic Vice-President and including the Director of Marketing and three (3) students

selected from a list of qualified candidates by the SFCCAS Academic Vice-President.

2. All candidates running for office during the next election cycle will be considered unqualified and will be exempt from participation in the Election Committee.
3. If the SFCCAS Academic Vice-President is unqualified to be chair of the Election Committee, a designee shall be appointed by the SFCCAS President with the assistance of the Senate Advisor to chair the Election Committee.

C. Election Packet

1. The Election Committee will develop an Election Packet with a description of elected positions, officers' responsibilities, eligibility, timeline, campaign rules, election booth rules, and petitions for election.
 - i. The Election Committee may include other resources in the Election Packet as they see fit.
2. The Election Packet must be submitted to the SFCCAS Senate for review and approval no later than the last SFCCAS Senate meeting of Winter Quarter.

ARTICLE XI **FINANCIAL PROCEDURES**

Section 1. Guidelines

The SFCCAS will follow published guidelines and procedures governing the establishment and funding of programs and activities supported by Services and Activities (S&A) fees as specified in the Washington State Community College District 17 Financial Procedures Manual for Services and Activities Fees and the Joint Services and Activities Fee Committee Budget Guidelines

Section 2. Presidential Spending Authority

- A. The SFCCAS President shall be authorized to approve funding requests not to exceed \$300 without prior approval from the SFCCAS Senate.
- B. The SFCCAS President must record all transactions without prior SFCCAS Senate approval in a written log, which shall include the following:
 1. Amount of funds requested
 2. Purpose of funds
 3. Budget number from which it is to be withdrawn

4. Names and signatures of all involved parties
 5. Terms for repayment, if any
 6. Co-signature of one mandatory witness
- C. A copy of the written transaction log must be shared with the SFCCAS Treasurer, who shall include any activity in their weekly SFCCAS Senate report. Any member of the SFCCAS Senate may inspect the log upon demand.

ARTICLE XII **VACANCIES**

Section 1. Presidential Succession

- A. In the event of the office of the SFCCAS President being vacant, the Academic Vice-President shall succeed to the office of the SFCCAS President. The new SFCCAS President must then appoint a new Academic Vice-President within ten (10) academic days if there are qualified applicants available.
1. This appointment must be approved by a two-thirds (2/3) majority vote of the SFCCAS Senate.
- B. Should both the offices of SFCCAS President and SFCCAS Academic Vice-President be vacant simultaneously, the SFCCAS Activities Vice-President shall call for a special election to take place within ten (10) academic days, the SFCCAS Activities Vice-President acting as interim president in the meantime.
- C. Should all three of the aforementioned offices be vacant, the procedures as described in Article XII, Section 1, Part B, shall be followed, with the order of succession being as follows until a special election takes place:
1. Secretary
 2. Treasurer
 3. Legislative Liaison

Section 2. Appointments to Vacant Positions

- A. Vacant positions shall be filled by Presidential appointment within ten (10) days, provided that qualified applicants exist.
- B. Appointments to vacant positions must be approved by a two-thirds (2/3) majority vote of the SFCCAS Senate.

ARTICLE XIII
AMENDMENTS

Section 1. Constitutional Amendments

A recommendation to amend this Constitution may be proposed by a two-thirds (2/3) majority vote of the SFCCAS Senate or by a petition with signatures from three hundred (300) enrolled students.

Section 2. Posting of Amendments

Any proposed amendment must be available on the SFCCAS website for viewing at least ten (10) academic days prior to the SFCCAS Senate vote. A posted notification must be added to all Senator's boards at least ten (10) days prior to the SFCCAS Senate vote and must state where the amendments can be viewed.

Section 3. Adoption

A two-thirds (2/3) vote of approval of the SFCCAS Senate is required to adopt any amendment.

Section 4. Student Authority

Article II, Section 4, and Article XIII, Section 4, cannot be amended in any function or capacity without a petition signed by fifty percent (50%) of registered SFCC students.

ARTICLE XIV

RATIFICATION

Twenty eight (28) amendments were voted on and approved by the SFCC student body during the general student election, May 5, 2009.

This document was moved and approved by two-thirds (2/3) vote of the SFCCAS Senate on November 19, 2009.

This A.S. Constitution shall be in effect November 19, 2009.

Sheena Thompson
Associated Students President
Spokane Falls Community College
2009-2010

Mark Palek
President
Spokane Falls Community College